



Policy:	Online Teaching and Learning Policy
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Online Teaching and Learning Policy

**Jesus said "I have come so that you might have life –
life in all its fullness." John 10:10**

Jesus encouraged all his children to live life in all its' fullness. Through our core values of **love, courage and fellowship**, and with an enquiry approach to our inter-disciplinary curriculum, our children enjoy learning about themselves, about others and the world which we are guardians of. We nurture a love of learning, celebrate courage to persevere in learning and fellowship through collaboration and recognising each other's strengths and special qualities.

'Be kind, never give up and work together.'

Technological hardware and software is developing continuously with an increase in functionality of devices that people use. The majority of children use online tools to communicate with others locally, nationally and internationally. Access to the internet and other tools that technology provides are an invaluable way of finding, sharing and communicating information.

Chawton CE Primary School, at times, asks students and parents to access the internet to learn at home and this policy outlines our procedures to provide support and guidance for the safe use of the internet. While technology itself is not harmful, it can be used by others to make children vulnerable and to abuse them.

With the current speed of on-line change, some parents and carers have only a limited understanding of online risks and issues. Parents may underestimate how often their children come across potentially harmful and inappropriate material on the internet and may be unsure about how to respond.

Some of the risks could be:

- unwanted contact or exchange of details
- grooming
- online bullying
- digital footprint

'Let all that you do, be done in love.' 1 Corinthians 16:14

'Be strong and courageous; do not be frightened or dismayed, for the Lord your God is with you wherever you go.' Joshua 1: 5-9

'If we walk in the light as He himself is in the light, we have fellowship with one another...' 1 John 1-7

For Parents and Carers

At Chawton CE Primary school we have provided guidance for parents/carers on our website which outlines acceptable use for the way parents allow children to work online at home. We are also part of the National Online Safety programme which supports all stakeholders in developing their understanding of the benefits of the internet and many other computer based apps and games; and how we can use them safely to good effect. There are a range of guides for parents on the school website which support them in understanding the benefits and the dangers of these. The Headteacher regularly references these as part of frequent communication through newsletters Seesaw.

On our website, we have provided links to many external websites. It is important for parents to note that whilst we have looked at all of these, we cannot check every one in detail or follow every link or pop-up.

Introduce the following rules to help your children safe online:

- Put parental controls in place
- Children should be supervised whenever they are online. Computers and tablets should not be used in children's bedrooms.
- Teach your child to close the screen and get an adult if they see anything online that upsets them.
- Remind your child about not sharing personal information online
- Use safe search engines such as [swiggle.org.uk](http://www.swiggle.org.uk) or [kids-search.com](http://www.kids-search.com)
- Do not allow your child to use live-streaming sites unsupervised

It is important that your children can stay in touch with their friends at this time. We are aware that some children have access to chat apps and are in groups, although many, if not all of these, are recommended for over 12 year olds. Lots of children also have opportunities to talk via 'Xbox live' through Nintendo and PlayStation. Please help your child to make good choices and remind them of the importance to always be kind when using these. If something happens that upsets them, show them how to 'leave a group' and encourage two-way phone calls or private messaging between them and one of their friends at a time.

At school

Chawton CE Primary School will ensure that it educates children, and parents, in the importance of being safe on-line. It will use the following approaches but recognises that these approaches will need to be flexible and adapt to an ever-changing world.

1. Classroom teaching and learning activities are delivered throughout the year in computing lessons as per our E-safety curriculum. This is part of our safeguarding curriculum. These activities provide pupils with the tools to make advised decisions when playing and working online.
2. We take part in a whole school 'Safer Internet Day' event annually. These 'assemblies' and further lessons reinforce key internet safety messages with our pupils.
3. The school website, (<https://www.chawton.hants.sch.uk/>) under the section titled e-safety where up to date documents and links are stored for access by families and staff, as well as access to the National Online Safety guides.
4. Staff training. This may be through staff meetings around internet safety approaches to be taken with children, through our use of the available National Online Safety training as well as part of our continuous safeguarding training.

5. Discussions between staff and parents in response to cyberbullying incidents. Central to the school's anti-bullying policy is the principle that 'bullying is always unacceptable' and that 'bullying will not be tolerated'. Chawton CE Primary School also recognises that it must take note of bullying perpetrated outside school which spills over into the school; therefore, once aware, we will respond to any cyber-bullying we become aware of carried out by pupils when they are away from the site. Cyber-bullying is defined as '*an aggressive, intentional act carried out by a group or individual using electronic forms of contact repeatedly over time against a victim who cannot easily defend himself/herself.*'

By cyber-bullying, we mean bullying by electronic media:

- Bullying by texts or messages or calls on mobile phones
- The use of mobile phone cameras to cause distress, fear or humiliation
- Hijacking/cloning e-mail accounts
- Making threatening, abusive, defamatory or humiliating remarks in on-line forums

Staff at Chawton CE Primary School will immediately contact parents should an accusation of cyberbullying be reported. If we become aware of any incidents of cyberbullying, we will need to consider each case individually as to any criminal act that may have been committed. The school will pass on information to the police if it feels that it is appropriate or is required to do so.

6. Newsletter articles and links to informative websites will be added to the school website and these will provide up-to-date advice on how to add parental controls or adjust apps and games to make them safer to use. We will share new guides from National Online Safety as they are published, sharing them as part of the regular newsletter as well as adding them to the school website. These will help to support our parents in making informed decisions about the suitability of a website, game or app.
7. During periods of enforced closure, such as lockdowns during Covid-19, extra communication with parents/carers reinforces the importance of children being safe online.
8. Parents and carers may choose to supplement the school online offer with support from online companies and in some cases individual tutors. In Chawton CE Primary School's communications with parents and carers, we emphasise the importance of securing online support from a reputable organisation/individual who can provide evidence that they are safe and can be trusted to have access to children.

Support for parents and carers to keep their children safe online includes:

- [National Online Safety](#) – for all stakeholders in understanding and educating how to keep children safe when on-line, playing apps or gaming
- [Internet matters](#) - for support for parents and carers to keep their children safe online
- [London Grid for Learning](#) - for support for parents and carers to keep their children safe online
- [Net-aware](#) - for support for parents and careers from the NSPCC
- [Parent info](#) - for support for parents and carers to keep their children safe online
- [Thinkuknow](#) - for advice from the National Crime Agency to stay safe online
- [UK Safer Internet Centre](#) - advice for parents and carers
- [CEOP Police](#) Use this link to report sexual exploitation, grooming or abuse online to the police.

Grooming

Online grooming is the process by which one person with an inappropriate sexual interest in children will approach a child online, with the intention of developing a relationship with that child, to be able to meet them in person and intentionally cause harm.

Via the above channels, Chawton CE Primary school seeks to build awareness amongst children and parents about ensuring that the child:

- Only has friends online that they know in real life
- Is aware that if they communicate with somebody that they have met online, that relationship should stay online.

Via our website, newsletters and as part of National Online Safety, Chawton CE Primary School support parents to:

- Recognise the signs of grooming
- Have regular conversations with their children about online activity and how to stay safe online

Chawton CE Primary School raises awareness by:

- Including awareness around grooming as part of our safeguarding curriculum
- Identifying with parents and children how they can be safeguarded against grooming.

Should any parent, student or staff member notice anything that could be a sign of grooming they should immediately report it to Mrs Zoe Doyle as Designated Safeguarding Lead, or to Mrs Emma Baverstock or Mrs Harriet Clarke-Smith as the Deputy Designated Safeguarding Lead and/or report the incident on the CEOPS site. <https://www.ceop.police.uk/ceop-reporting/> or contact Childline on 0800 1111

Staff

As well as guidance provided by the school for families, the school also provides the following guidance for staff making use of online interactions. This can also be found in the staff handbook as part of the Code of Conduct.

Online reputation

Online reputation is the opinion others get of a person when they encounter them online. It is formed by posts written or shared, photos that have been uploaded and comments made by others on people's profiles. It is important that children, and staff, are aware that anything that is posted could influence their future professional reputation. It has become common practice for many organisations and work establishments to check a person's digital footprint before considering applications for positions or places on courses.

Communication with Parents and Pupils

At Chawton CE Primary school, any pupil or parent wanting to make contact with members of staff should do so via the school administration email account: adminoffice@chawton.hants.sch.uk, or by telephoning the school office. Staff will aim to send important communication and responses through these accounts which aims to prevent both parties from opening private lines of communication which could present unnecessary risk.

At Chawton CE Primary School, we create and publish home learning provision via Seesaw, our online platform, and home learning packs. Staff will endeavour to comment on pupils' learning if the child has posted it to their portfolio, but this will not be as in-depth as if the learning had occurred in school.

In order to protect staff and families from any allegations of safeguarding contraventions, the school does not endorse the use of video conferencing or live streaming to interact with individual pupils in their own homes.

Similarly, Chawton CE Primary School staff should not be posting or replying to posts on social media regarding school business. If a parent, or pupil, seeks out Chawton CE Primary School staff for private messaging it would be appropriate to redirect such correspondence to members of staff present at school during a period of enforced closure or via the shared administration email account. This level of transparency of communication is for the protection of pupils, parents and staff.

Online learning activities

At Chawton CE Primary School, we have developed a balanced approach to home learning based on the following principles:

Home learning should:

- Take account of the impact of the current situation on mental health and well-being and not put undue pressure on children or families
- Be sustainable for the school in the event of staff becoming unwell and being unable to set activities
- Be manageable for staff by developing a collaborative approach to curricular activities
- Be manageable for parents through offering support and guidance and allowing siblings to work together on some activities
- Ensure that the detrimental impact on children's learning is minimised
- Use high quality, reliable and safe online providers
- Ensure that there is a balance between online and off line activities

When selecting online teaching and learning activities for pupils to carry out at home, staff will do their best to gather them from trustworthy sources. Care will be taken that associated advertising around free websites used should be age-appropriate for the pupils who are being asked to access the website, although it is important to note that such things are constantly changing and cannot be guaranteed. Should any new information come to light regarding the content or advertising on a particular site, the staff member should immediately seek to take down the document or web link from the website or contact someone who is able to do so.

We recognise that situations, regarding school closures, can change rapidly and that this policy will need to be amended in the light of new advice and information as necessary.