



Chawton Primary School
Chawton
Alton
Hampshire GU34 1SG
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Wednesday 21st September 2016

Parent Consultation Appointments

Dear Parents/Carers,

Parent consultation evenings are being held this term in the week commencing Monday 10th October 2016.

If you would like an appointment to meet with your child's class teacher please return the slip below indicating your preferred day and time slot from those offered below, by **Wednesday 28th September**. Any parents who have not requested a time by this day will be allocated a time by the class teacher. All parents will be notified by letter, sent home in your child's bag, by Friday 30th September. If you have genuine difficulties with the dates and times available please ensure you speak with your child's class teacher to see if a more convenient time can be found as it is essential that school and parents work together to provide the best for each child.

Please note that appointments are for 10 minutes and the priority of the meetings are to discuss how your child has settled in class and are progressing with their learning.

Yours Sincerely,

Miss Dawn Tilley
Headteacher

Child's Name: _____

Class: _____

I/We would like an appointment on:

- | | |
|---|--|
| <input type="checkbox"/> Tuesday 11 th October – 3:30 – 4:30pm | <input type="checkbox"/> Thursday 13 th October – 3:30 – 4:30pm |
| <input type="checkbox"/> Tuesday 11 th October – 4:30 – 5:30pm | <input type="checkbox"/> Thursday 13 th October – 4:30 – 5:30pm |
| <input type="checkbox"/> Tuesday 11 th October – 5:30 – 6:30pm | |

Siblings in the school (to try and ensure appointments are similar):

Signed: _____

Date: _____