



Chawton CE Primary School
Chawton
Alton
Hampshire GU34 1SG
Tel/Fax: 01420 544381
Email: headteacher@chawton.hants.sch.uk
adminoffice@chawton.hants.sch.uk

Headteacher: Mrs. Sarah Goldsworthy

21st May 2020

Dear Parents,

Reopening Information for parents of:

- **Year R, Year 1 and Year 6 only**
- **Children of KEY WORKERS or those who meet other criteria as prescribed by the government**

At the moment, we have been asked to plan for these 'priority' year groups only. Schools will only re-open on June 1st if the 5 criteria set by the government are met. We may only know this 48 hours before.

All schools across Alton, across Hampshire and even across England, are approaching this 'opening' in different ways as the Government have provided schools with the discretion to decide what is best for their setting.

Class Sizes

As we have relatively small numbers in each of our year groups, we hope to be able to provide the children in these 'priority' year groups with their normal class teacher as well as being able to receive schooling in their normal classroom.

Our initial survey, and the phone calls made by the class teachers, suggest that not every child who is being asked to attend school, will attend school from June 1st. However this does vary between year groups and our numbers attending are changing every day. I completely understand this and appreciate that many of you will be guided by infection rates and what is happening to the R number.

As outlined by the government, primary school aged children cannot be expected to remain two metres apart from each other and staff. In reality children, and staff working with them, will find it challenging to practice social distancing whilst at school. We cannot guarantee social distancing as many of our work spaces are far too small. Therefore, we have put many other measures, such as providing each child with an individual work station (table), an individual tray for them to store their belongings in during the day. Please share the 'social story' that your child's teacher has

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created for your child. This will help you all to see the measures we have put in place, and will give you an opportunity to discuss it as a family.

We will aim to keep children and adults in their 'bubble'; although there will be some change of staff throughout the week as many staff do not work full time. This means that staff will be looking after children all day and there will not be the usual break times. We will stagger break times as well as the start and finish of the school day to help us in 'protecting' the bubble.

Classes will be of no more than 15 children.

We will have a further group of children who are key worker children, or who meet the other criteria set by the government, and these will form their own 'bubble'.

We are not able to extend this offer to children in other year groups until the government tells us it is safe to do so. It is the government's ambition to do this during the second half of the Summer term at some point. If this does happen, and we are asked to still maintain such small class sizes, we will need to re-think the school week as we will not have enough classrooms or staff to do this. Please see the Q&A document sent out earlier this week.

Effective Infection Protection and Control

As a school we will continue to work through the hierarchy of measures set out in the DfE guidance:

- avoiding contact with anyone with symptoms (if anyone does display symptoms of coronavirus, they will be isolated in the library until they are collected)
- frequent hand washing and good hygiene practices (there are posters around the school, in the classrooms and in the bathrooms to remind children of this)
- regular cleaning of classrooms and surrounding areas (there will be regular cleaning throughout the day as well as a thorough clean by our contracted cleaners each evening)
- minimising contact and mixing as far as possible (staying in our 'bubbles')
- ensuring good respiratory hygiene - promote the 'catch it, bin it, kill it' approach (there are posters around the school, and in the classrooms, to remind children of this).
- During lockdown our school has received a deep clean using appropriate products. Please ask the Admin team if you would like to see this list.
- Children should not wear facemasks or gloves in school.

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- Staff will be provided with the PPE kit of gloves, disposable aprons and face shields should they need to give close pastoral care to a child, or another member of staff.
- If your child shows any signs of illness, to protect others, you will be expected to collect your child immediately. We will be asking them to self-isolate in the library. This is because it can be well-ventilated and we can see them without putting ourselves at any further risk.
- As Government guidance states, if an adult or child lives with someone who is **extremely clinically vulnerable**, then they cannot attend school because stringent social distancing cannot be adhered to. Please let us know, if you haven't already, if this is your family.

The Curriculum

- Remote learning will continue for all other year groups, and for children who are in the 'priority' year groups. This will include the continued use of MyMaths and Times Table Rock Stars which will be set by the class teacher.
- We have published Key Performance Indicators for reading, writing and maths to support parents in knowing which curriculum statements they should be focusing on whilst at home. These are available on the school website www.chawton.hants.sch.uk and the teachers will post the relevant ones on ClassDojo for your ease.
- ClassDojo will continue to be used to set learning and to enable some two-way communication between teachers and parents. However, this will not be in such a detailed format as it has been during the past two months because all teachers, except for one who is unable to be in school, are needed to be in school for face to face contact teaching with the children. Teachers will not be able to respond to queries as frequently as they are now, nor will they be able to provide detailed comments for those children who are still learning at home.
- We will be using a school based project approach which will involve some English and maths tasks as well as supporting many other areas of the wider curriculum. The week's tasks will be provided at the beginning of the week and it is suggested that you keep a scrapbook of your child's learning. You can choose to do this using the 'portfolio' function on ClassDojo or using a paper scrapbook.
- If you require additional learning activities, please see the comprehensive list of websites on our school website: www.chawton.hants.sch.uk
- There are a plethora of websites you can visit and choose how to supplement your child's learning further; many of these are still offering free access during this time. Alternatively, please do ask your child's teacher and they will be happy to provide some paper-based learning activities which you can collect from school at a mutually convenient time.

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School Procedures

Beginning of Day arrangements

We will be operating a 'staggered' start and a 'staggered' finish:

Year R (and Key worker group) 8.30am – 3.15pm

Year 1 8.45am -3.00pm

Year 6 9.00am -2.45pm

- We ask that you follow the one-way system: walk up the ramp with your child, leave your child at the gate and then walk down the steps. There will be chalk markers 2 metres apart along the ramp leading to the school. This will aid families in being able to social distance during drop off. No parents are allowed to enter the school premises, including the playground, unless there has been a prior arrangement with the Headteacher. This will only happen following strict social distancing rules.
- Please ensure one adult drops off and collects your child, and that children remain by the adults side at all times before entering school. If it is safe to do so, please leave other members of your family at home.
- Punctuality, as always, is important and we ask you to ensure that you arrive on time at both ends of the day. Please contact the office, by phone or email, if a different adult is due to collect your child.
- Please try to walk to school as much as is possible and we ask that children, or adults, do not use scooters, or bikes, at this time.
- To prevent the spread of transmission, we request that nothing, except for a lunchbox (if bringing lunch from home) and a water bottle is brought into school. This includes book bags, although year 6 are requested to bring 1 reading book from home on a Monday which can be left in school all week.
- Children are to wear casual clothes, and footwear, suitable for outdoor learning every day for the remainder of the term. Please ensure your child can remove and put these items back on without adult assistance.
- To aid with a sense of belonging, we ask that children wear their school jumper/cardigan on top when they need to wear this layer. These will remain at school each week and then go home on a Friday.

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The Day

- For children in year 6, please bring in a reading book from home each Monday. It then needs to stay in school until the end of the week when it can then go home.
- For children in year R and year 1, we will provide children with several reading books at the beginning of the week. These will then be cleaned with antibacterial wipes on Friday before being available for other children the following week.
- Lunches will be eaten in the classrooms; hot dinners will be served in a 'clam-style' compostable box and brought to the classrooms by an adult.
- Each year group will have their own designated playground: Year R - Oak playground, Year 1 - Front playground and Year 6 (and key workers – at a different time) - back playground.
- Hot dinners will be provided. There will be a limited menu, provided by HC3S, which will be emailed to you. If you choose to provide a packed lunch, please ensure your child can open the contents independently. These will be stored in the child's tray under their desk with their other belongings and materials.
- Children's movements around the school site during the day will be kept to an absolute minimum.
- There are designated toilets for each year group – please see your child's social story which has been shared on ClassDojo.
- Effective Infection and Control measures – as detailed above and on the Q&A document will be followed throughout the day.
- Please ensure we have two up to date contact numbers.

End of Day arrangements

- There will be 2 metre markers on the pavement opposite the school, along the entire length of the zig-zags. When collecting your child at the designated pick up time, we request that you stand on a separate chalk line from adults and children from other families. The class teacher will bring the children out of school, walking down the ramp, and with the support of the HT/AHT, cross them over to you. We ask that you then try to observe social distancing when leaving the school area; this may mean that you have to wait for other children and families to leave their chalk marker first. It is, therefore, imperative that nobody parks on the zig-zags at any time.
- To prevent the spread of transmission it is advised that children change clothes as soon as they get home and that these clothes are washed before being worn back into school.

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- There will be no before or after school club provision for the remainder of this term as this would mean interacting with children from different 'bubbles'.

Please be rest assured that we have taken every possible step to reduce the risk to the entire community, however I cannot guarantee anybody's safety.

For those of you who will still be learning from home, the DfE has just updated their guidance for you: <https://www.gov.uk/guidance/help-primary-school-children-continue-their-education-during-coronavirus-covid-19>

I know there is a lot of information in this document, so if you need clarity, or reassurance about something, please do contact me: s.goldsworthy@chawton.hants.sch.uk

Kind regards,

Mrs Sarah Goldsworthy

Headteacher

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